

AGENDA

Meeting: CALNE AREA BOARD
Place: Calne Community Hub, Calne Library, Calne, SN11 0JU
Date: Tuesday 30 August 2016
Time: 5.30 pm

Including the Parishes of Calne Without, Bremhill, Hilmarton, Heddington, Cherhill, Compton Bassett and Calne.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

There will be no networking opportunities or refreshments available prior to this Extraordinary Meeting.

Please direct any enquiries on this Agenda to Natalie Heritage (Democratic Services Officer) Tel: 01225 718062, Email: natalie.heritage@wiltshire.gov.uk, on 01225 718062 or email natalie.heritage@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Christine Crisp (Chairman)	Cllr Tony Trotman
Cllr Alan Hill (Vice Chairman)	Cllr Glenis Ansell
Cllr Howard Marshall	

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	Time
<p>1 Chairman's Welcome and Introductions</p> <p>The Chairman will welcome those present to the meeting.</p>	5:30pm
<p>2 Apologies for Absence</p> <p>To receive any apologies for absence.</p>	
<p>3 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>4 Local Youth Network (<i>Pages 1 - 4</i>)</p> <p>To ratify the expenditure of £1976 to 'WordFest'.</p>	5:35pm
<p>5 Area Board Funding (<i>Pages 5 - 10</i>)</p> <p>To consider 3 applications to the Community Area Grants Scheme, as follows:</p> <ul style="list-style-type: none"> • The Derry Hill and Studley Village Hall Trust: £5000 • Calne Alpha Synchronised Swimming Club: £997.50 • Calne Heritage Centre: £1630 	5:40pm
<p>6 Air Quality Working Group (<i>Pages 11 - 20</i>)</p> <p>For the Area Board to ratify the revision to the Air Quality Working Group's 'Action Plan' document.</p>	5:50pm
<p>7 Community Area Transport Group (CATG) (<i>Pages 21 - 28</i>)</p> <p>To receive an update on the CATG and to submit a request to the Area Board for funding, as detailed in the report attached.</p>	5:55pm
<p>8 Urgent Items</p> <p>Any other items of business which the Chairman agrees to consider as a matter of urgency.</p>	
<p>9 Close</p> <p>The next ordinary meeting of the Calne Area Board will be held on: 4 October 2016, at 6:30pm</p>	6:00pm

Report to Calne Area Board
Date of meeting 30 August 2016
Title of report Youth Grant Funding

Purpose of the Report:

To consider the applications for funding and procurement listed below together with the recommendations of the Local Youth Network (LYN) Management Group.

Grant Applications:

Applicant	Amount requested	LYN Management Group recommendation
Calne Wordfest	£1976	Recommended 52/60

In respect of urgent matters that may arise, the Community Youth Officer, following consultation with the Chairman and Vice-Chairman of the Area Board, may authorise expenditure to support youth projects from the youth budget of up to £5,000 in total between meetings of an Area Board. The decision and reasons why it was considered urgent will be reported to the next meeting of the Area Board.

The board is asked to note that the grant application for Calne Wordfest was approved in between area board meetings by delegated authority, in consultation with the chairman of the Area Board. It was considered urgent because the earlier August Area Board was cancelled and the group needed the funding in order to continue the project to be ready for September.

1. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards
- Procurement Policies and Guidelines <http://thewire.wiltshire.council/index/service-areas-carolyn-godfrey/business-services-procurement/procurement-policies-and-guidance.htm>

Young people have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2015/2016 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.

- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.
- 2.5. Councillors will need to be satisfied that procurement policies and guidelines have been adhered to.

3. Environmental & Community Implications

3.1 Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

4.1 Financial provision had been made to cover this expenditure.

5. Legal Implications

5.1 There are no specific legal implications related to this report.

6. Human Resources Implications

6.1 There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

7.1 Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council’s Public Sector Equality Duty.

8. Safeguarding Implications

8.1 The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Youth Officer has assessed this application agreed it meets safeguarding requirements.

8.2 Wiltshire Council has ensured that the necessary policies and procedures are in place; through its’ procurement process, to safeguard children and young people. However, the Area Board needs to be satisfied that the providers being procured have everything necessary in place. The Community Youth Officer has assessed this and agreed providers meet safeguarding requirements.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
Calne Wordfest	Calne Wordfest	Calne Wordfest	£1976
<p>Project description WORDFEST – Calne’s Unexpected Tales to be held in Calne from the 24 September to the 1 October 2016. The group involves education, health children centres, adult learning centres, library links to the local youth network private businesses and local community volunteers. The group was started by the Multi Agency Forum (MAF), a group comprising of Calne schools, Children and Family Services and Health Services who looked at priorities in the local area to improve children’s outcomes. Literacy was identified by the MAF as one of the</p>			

biggest barriers to vulnerable families in Calne. The purpose of the literacy strategy, in outline, is to help local residents - both adults and children – to improve the quality of their lives, by improving literacy skills and therefore developing social confidence.

The Word Fest week will be the way in which Calne residents can become involved via a variety of events, such as trails, quizzes, fancy dress, pub events, story readings, etc. which will taking place in Calne during this week. The aim is to spread the joy and value of literacy. The group thinks that this festival will bring more residents and visitors into our town. All events except a dinner and a cinema event will be free and therefore affordable to all. The activities are aimed at all year groups and by working with agencies in the town we expect that vulnerable and disabled people will be able to access the material and events. The group has also carefully planned how the advertising of the event can be accessed by people who struggle with literacy. It is anticipated that every child in Calne will undertake at least one of the activities during the event. However, it is hoped they will be involved much more as the majority of the events will be publicised towards young people.

There is an awareness of the crucial importance of good literacy skills and Wordfest wants to ensure that adults in the Calne area are aware of support offered within the community to improve literacy skills and therefore benefit their children and other young people. The group will work with employers in the coming year to identify individuals who may benefit from some support in this area. A group of young people have been consulted on the proposed events to ensure that they will be popular for this age group.

Wordfest will support more people to address issues with their literacy or create an even greater sense of love for reading, which will ensure they have access to employment opportunities. This event will start the process of creating a long term strategy for improving literacy in Calne and the surrounding villages.

Recommendation of the Local Youth Network Management Group

That the application meets the grant criteria and is approved for the amount £1976.

Report Author

Helen Bradley, Locality Youth Facilitator
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Report to	Calne Area Board (extraordinary meeting)
Date of Meeting	30/08/2016
Title of Report	Community Area Grant funding

Purpose of the report

To ask Calne Area Board councillors to consider the following funding requests.

To ask the Area Board to:

1. Consider 3 applications for community area grant funding listed below

Applicant	Amount requested
Applicant: The Derry Hill and Studley Village Hall Trust Project Title: Lansdowne Hall Extension of the New Meeting Room View full application	£5,000
Applicant: Calne Alpha Synchronised Swimming Club Project Title: Calne Alpha Synchronised Swimming Club View full application	£997.50
Applicant: Calne Heritage Centre, New Road, Calne Project Title: NEW PERMANENT EXHIBITION PANELS View full application	£1630

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2016/2017 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that applications meet the Community Area Board grants criteria.

2.4. Calne Area Board has agreed to prioritise three themes from the Joint Strategic Assessment, which had been highlighted at the 'What Matters to You', event held in 2014. These were to:

- Increase employment opportunities (especially through initiatives like apprenticeships and work experience) and social activities for and in consultation with young people.
- Recognise and address child poverty and childhood obesity.
- Build a positive reputation for Calne Community Area to attract more visitors to venues and events.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

4.1. The extraordinary Area Board meeting of 30 August 2016 will be the third opportunity to consider community grant applications in the 2016/17 financial year.

4.2. Applications will be considered at each area board meeting of the year, while funding remains:

4 October 2016	Deadline for receipt of applications - 6 September 2016
6 December 2016	Deadline for receipt of applications - 8 November 2016
7 February 2017	Deadline for receipt of applications - 10 January 2017

4.3. In 2016/17 the Calne Area Board has been allocated a budget of **£40,661** capital funding. In addition, the Area Board has rolled forward **£15,919** from the 2015/16 financial year. This gives a total capital budget of **£56,580**.

4.4. Following financial decisions made at the last Area Board meeting on 31 May 2016 the current balance is **£44,056.69**

4.5. If all grant applications being considered under this report are approved by Members, the remaining capital balance will be **£36,429.19**.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

9.1.

Application ID	Applicant	Project Proposal	Requested
1977	The Derry Hill and Studley Village Hall Trust	Lansdowne Hall Extension of the New Meeting Room	£5000.00
Project Description: This project will extend the village hall meeting room to provide additional meeting and storage space. Input from Community Engagement Manager: The Lansdowne Hall is a well used and popular rural community facility. This project has been identified by the Village Hall Trust as a solution to the community need for additional space. Calne Without Parish Council has confirmed a contribution of £1,500 towards this project. The Area Board has awarded grants to other Village Halls in the community area in order to improve facilities for the use of local people. This project also links to the Area Board priority to build a positive reputation for Calne Community Area to attract more visitors to venues and events. This funding request represents approximately 10% of the total project cost.			
Proposal That the Area Board determines the application.			

9.2.

Application ID	Applicant	Project Proposal	Requested
2010	Calne Alpha Synchronised Swimming Club	Provide tablets and splash covers	£997.50
<p>Project Description:</p> <p>Calne Alpha Synchronised Swimming Club wishes to acquire 3 tablets and splash covers to record practice sessions from the poolside. This is in order to enhance technique analysis and improvement by coaches and swimmers.</p> <p>Input from Community Engagement Manager:</p> <p>The Calne Alpha Synchronised Swimming Club is based at Calne Leisure Centre and provides opportunities for local children and young people to engage in this sport to whatever level they find appropriate; from being a fun and friendly/healthy activity to providing opportunities to take part in the sport at both a regional and national level.</p> <p>The club currently attracts approximately 35 young people, aged from between 5 and 18 years.</p> <p>This year Calne has hosted the County Championships and local young people have opportunities to be involved in the South West regional competition to be held in Plymouth.</p> <p>The provision of equipment outlined in this application will enable the club to encourage and develop young people from Calne to further their involvement in the sport.</p> <p>This project links to Area Board priorities to increase opportunities for social activities for young people and to address childhood obesity.</p> <p>Proposal That the Area Board determines the application.</p>			

9.3.

Application ID	Applicant	Project Proposal	Requested
2028	Calne Heritage Centre	New permanent exhibition panels	£1630.00
<p>Project Description:</p> <p>To create 10 new permanent exhibition panels to introduce new topics of Calne's heritage.</p> <p>Input from Community Engagement Manager:</p>			

Since it opened in 2004 Calne Heritage Centre has become an established source of knowledge and expertise concerning Calne's rich heritage.

The Centre provides a rolling series of topical temporary displays, many of which involve the input of local residents.

The centre is a valuable resource to the community, sustained and run by a dedicated committee and staff of volunteers.

The walls of the Heritage Centre are lined with permanent panels each telling one aspect of the community's heritage. These have been in place for more than 10 years and the Trustees now wish to provide 10 new exhibition boards which will introduce some new topics in Calne's heritage.

The Heritage Centre is involved in the 'Our Place' project which the Area Board has been keen to support and this project links to the Area Board priority to build a positive reputation for Calne Community Area, to attract more visitors to venues and events.

The funding requested in this application represents 50% of the total project costs.

Proposal

That the Area Board determines the application.

No unpublished documents have been relied upon in the preparation of this report

Report Author:

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Community Engagement Manager

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WILTSHIRE COUNCIL

**Calne AREA BOARD
30 August 2016**

Calne Air Quality Action Plan

1. Purpose of the Report

- 1.1. To ask Members to review progress on the 2015/16 Air Quality Action Plan (AQAP).
- 1.2. To adopt this latest version of the 2015/16 action plan as the ongoing 2016/17 Calne Air Quality Action Plan.

2. Background

- 2.1. As traffic volumes have increased, the effects of pollution can be seen in the damage and erosion to the buildings and infrastructure of our town. At the same time there has been a decrease in air quality. Levels of nitrogen dioxide are measured as an indication of local air quality. In Calne, levels of nitrogen dioxide pollution exceed the UK annual objective of 40 micrograms per cubic metre of air.
- 2.2. Wiltshire Council monitored Air Quality in Calne for 3 years by means of diffusion tubes placed across the main roads. This showed that there were 3 areas where pollution exceeds accepted levels. These areas are Oxford Road/ Curzon Street and New Road/ London Road.
- 2.3. As a result, an Air Quality Management Area was designated and more detailed monitoring continues. This has included a 'real time' monitoring station on New Road, to measure nitrogen dioxide and particulates. (Particulates are the tiny particles of dust that are known to stick to lungs and internal organs).
- 2.4. Air quality has been identified as a significant local concern. To address the aspirations and concerns of members of the local community an Air Quality Working Group (AQWG) was set up by the Area Board, its current terms of reference were approved by the area board in October 2014.
- 2.5. The objectives of this group are to work together with local people, groups and organisations to raise awareness of air quality in Calne, to encourage local action and to work with Wiltshire Council to bring the level of pollutants (nitrogen dioxide and particulates) into line with national air quality objectives.
- 2.6. More specifically the group aims to:

- Raise public awareness of the risks posed by poor air quality and the opportunities to reduce risk through local action.
- Raise awareness of health and general wellbeing through the promotion of exercise, health and wellbeing and improvements to air quality.
- Work within and complement existing national and local policies (e.g. UK climate change strategy, Wiltshire Air Quality strategy, Local Transport Plan, Wiltshire Core Strategy etc.) supported by Wiltshire Council officers.
- Encourage local projects, explore funding opportunities and recommend decisions to the area board.
- Establish links with similar groups in Wiltshire to share experience, ideas and good practice.

2.7. The group has worked together to develop a local air quality action plan through which it hopes to achieve and evaluate its aims.

2.8. This is a living document which is updated at each meeting of the Air Quality Working Group and reported to each area board meeting.

2.9. The Area Board is asked to review and report on progress on this action plan on an annual basis and confirm it as the ongoing adopted action plan.

3. Main Considerations

3.1.



Calne Community Air Quality Action Plan 2015/16

In developing its local Action Plan, the Calne Air Quality Working Group recognises that polluting gas nitrogen dioxide (NO₂ or NO_x) is emitted by engines burning fossil fuels.

Within the Calne Air Quality Management Area there are three points where NO_x levels exceed government limits and the group understands that these exceedences are due to motor vehicles. It is also understood that HGVs are far more polluting than cars.

Therefore the top priority for the group is to reduce the number of motor vehicles, especially HGVs, which pass through the Calne Air Quality Management Area wherever possible. This would also have the effect of reducing pollution caused by microscopic particles, which are also emitted by vehicles.

The action plan will also focus attention on actions that will improve the flow of traffic through the Air Quality Management Area, encourage local people to reduce the use of private cars and to reduce the current impact of pollution.

The following table shows the priority actions identified by the working group (highlighted in green) and those action points currently identified and/or acted upon (actions described in light grey text have been completed).

The action plan is a living document and will be updated at each group meeting as projects and actions emerge and are completed. These will be reported to each area board along with any recommendations for local decision making.

The Area Board will be asked to review and report progress made implementing their action plan on an annual basis.

Priority	Projects	Progress, Action, Comments	Project Lead	Costs	Milestones, comments
Seek to reduce the number of motor vehicles that pass through the Calne Air Quality Management Area.					
	Assess/Review classification of the A4 through Calne.	Clarify the criteria required for the A4 as an alternative route to the M4.	Calne Area Transport		
To consider traffic flow with regard to road safety and air pollution through the Calne Air Quality Management Area					
	White Hart Roundabout alterations	Ask CATG (Cllr. Crisp) to consider traffic flow when it conducts feasibility studies.	GA/AH		
Promote awareness in the Calne community area.	'Love calne, love clean air'				
	School Poster Design	Liaise with schools	GA		Completed at Area Board – October 2013

	AQ themed Area Board		GA/JV		Held in October 2013.
	Create promotional materials and Campaign identity.	Liaise with Comms, 'brand' created.	RK/GA/JV		November 2014
		Seek funds/support to promote brand.	Group		
Promote Clean Vehicle Use in the Community Area					
	EV point - roll out.	Initial EV point at a location in the Centre of Calne.			
	Encourage sustainable transport from all new estates.				
	Encourage low emission public transport.				
Promote walking for local journeys to school/work					
	Walk to school activity: Swipe a Tree (Beat the Street)	Identify project, undertake feasibility	All		Beat the Street identified
		Identify funding for Beat the Street Project.	JV/RK/GA		Funded by Public Health grant Autumn/Winter 2014
		Group to develop and plan project with Devizes AQ management group.	JV/RK/GA and Intelligent Health		Completed June 2015
		Promote/ encourage engagement	JV/RK/GA		Completed June 2015
		Identify local sponsorship/prizes	All group		Local business support and Area Board donation of book tokens each day for school children.

		Celebration/prize giving	JV/RK/GA		Held at St Edmunds – 26 June 2015
		Evaluation/feedback	All/Intelligent Health		Ran Beat the Street Project in May/June 2015. (24% of the population engaged in the project).
		Report/Analysis	Beat the Street		Intelligent Health Report - March 2016
	Walking Bus	Engage with local schools	GA		
	Encourage School Transport Plans	Work with School travel planner.	Group		
	Collect data on how people get to school/work	Calne Area Transport Travel Survey	Anne Henshaw		
	Develop a walk to work project/incentive		All		
	Road to Rio	Find out information about the project	JV		Information provided Feb 2016
		Promote locally and through OCM, and social media.	All		Completed – August 2016
Encouraging/enabling cycling in the Calne community area.					
	Bobbies on Bicycles (purchase of branded bikes for the local NPT)	Liaise with local NPT Sergeant/Inspector	GA/JV		
		Identify Funding	GA/JV	£1,000	Funded by the Area Board October 2014
		Promotion	All		Included at Area Board Comm. Safety Fair Feb 2015
	Bike Stands at GP surgeries	Contact/liaise with GPs	JV		Positive responses received

					from Northlands and Beversbrook Surgeries
		Identify funding	GA/JV	£1,000	Funded by the Area Board February 2015
		Work with Highways/GPs to implement	GA/JV		
	Bike and Hike Families' event and young people cycle event.	Investigate running another event (link with Chippenham)	AH?		
		Liaise with Chippenham CEM	JV		
Encouraging/enabling walking in the Calne community area					
	Free guided walks	Local volunteers provide guided walks for local people to discover their local area	Env.Network (Peter Knight /Sue Wallace)		Fri 15 Aug 2014 - St Mary's & The Green (in assoc. with Calne Library). Meet 2.00pm in Calne Library for intro. Sun 7 Sep 2014 - Cherhill White Horse & its landscape. Meet at Noon outside the Divine Café, Cherhill.
	Get Wiltshire Walking	Get Wiltshire Walking group	Led by volunteer and Wiltshire Council		ongoing
	Heritage week walks		Sue Wallace		September 2015
	Enhance the local area to make walking more attractive	Map the local area for 'grot spots'			

Tree Planting Schemes in the Calne Air Quality Management Area					
	Plant Silver Birch trees in the Air Quality Management Area	Achieve funding for trees	GA/JV	£2,000	Funded by Area Board Feb 2015
		Identify planting locations	GA/JV/CB/AH		Completed Sept 2015
		Work with Town Council, Calne Environmental Network and Young People’s Magna Carta Group to plant and promote.	GA/JV		1st Phase completed April 2016 – Calne Town Gardens – reported in Gazette and Herald, Twitter, Facebook and OCM. 2nd Phase - Awaiting confirmation from Town Council re. planting at New Road Roundabout.
	2 nd tree planting scheme High Street containers	Identify funding			
	3 rd tree planting scheme, trees to residents in AQ area.	Identify funding			



love Calne love clean air

3.2. This action plan will form the local section of the Wiltshire-wide Air Quality Action Plan.

3.3. Upon the approval of the Area Board it will be used to inform Wiltshire Council's submission to DEFRA.

4. Recommendation

It is recommended that:

1. The Area Board notes progress made during 2015/16
2. The Area Board adopts this document and refers to it with regards to Air Quality priorities.

Report Author: Jane Vaughan – Community Engagement Manager, Calne
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COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Calne CATG - Date of meeting: 7 July 2016			
1.	Attendees and apologies			
		Present: Christine Crisp (Chair, Wiltshire Council) Richard Tucker (Bremhill Parish Council), Mark Stansby (Wiltshire Council), Steve Stott (Hilmarton Parish Council), Spencer Drinkwater (Wiltshire Council), Ed Jones (Calne Without Parish Council), Peter Alberry (Compton Bassett Parish Council), Anne Henshaw (Calne Area Transport), Jordan Holt (John Bentley School), Joe Provis (John Bentley School), Jane Vaughan (Wiltshire Council),	Area Board to note.	
		Apologies: Martin Cook (Wiltshire Council), Tom Rounds (Calne Town Council), Simon Tomlinson (Cherhill Parish Council)		
2.	Notes of last meeting			
		The minutes of the previous meeting had been circulated to the group and were presented to the Area Board on 31 May 2016.	CATG to note.	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

3.	Financial Position			
		Finance sheet was presented. Current Balance = £16,114.35. The group noted that the finance sheet included revised costs for Cherhill 20mph scheme (see 4.d)	Area Board to note.	CC
4.	Top 5 Priority Schemes			
a)	Springfield School Crossing Facility (A4 Curzon Street) Issue No: 2904, 2909	Construction work substantially complete. Awaiting High Friction Surfacing (coloured) to be laid.	Area Board to note.	CC
b)	Pedestrian Safety at A4 White Hart Junction Issue No: 3483	The group looked at some initial drawings which form 3 options that may be included in a future report. This would be sent to the Town Council for consultation and to Area Board and CATG Members for information once it is completed.	Area Board to note.	CC
c)	Anchor Road / Brewers Lane Traffic Management Measures Issue No: 3536 & 3639	Officer resource allocated – Metrocount has been ordered.	Area Board to note.	CC
d)	Cherhill Village – 20mph Speed Limit Issue No: n/a	Installation on hold, due to revised estimate. The group held a discussion concerning identification of additional funding; it was decided to recommend the Area Board approves the additional funding from the CATG budget.	Area Board – recommendation to approve additional funding of £4,697.57 from the CATG budget.	CC
e)	Calne School Road area – 20mph Speed Limit Issue No: n/a	Officer appointed – legal schedules have been passed to Legal Team for preparation of formal advertisement. Public consultation to run from 30/06 to 25/07	Area Board to note.	CC

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

5.	Other Priority schemes			
a)	Woodsage Way & Lickhill Road Issue No: 3355, 2999, 2004, 1807, 522	Woodsage Way – All construction work complete. Highways to install 20 mph roundels on the carriageway – to be funded centrally. Now complete. Lickhill Road – Work suspended due to failing gas main. Highways awaiting a report from Wales and West to determine next course of action.	. <i>Area Board to note.</i> <i>Area Board to note.</i>	CC CC
b)	Bentley Lane Issue No: 3198	Original work complete. Bollards and road markings now complete. Awaiting sign delivery.	<i>Area Board to note.</i> <i>Highways to action</i>	CC MS
c)	Springfield School Bus Stop (A4 Curzon Street) Issue No: 3211	Construction work complete. Lighting unit to be connected.	<i>Area Board to note.</i> <i>Highways to action</i>	CC MS
6.	New Requests / Issues (Issues can be viewed in full from Area Board section on Wiltshire Website)			
a)	Issue 4026 Parking Controls at Dakota Drive	Highways to provide advisory access protection road markings, funded centrally. Work completed.	<i>Area Board – recommendation to close this issue.</i>	CC
b)	Issue 4106 (4107 duplicate of 4106) Request for Parking Controls at Shelburne Road	Highways to provide advisory access protection road markings, funded centrally. Work completed.	<i>Area Board – recommendation to close this issue.</i>	CC

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

c)	Issue 4389 Parking arrangements, The Green, Calne.	Highways to issue instructions for new parking bays to new contractor. Work completed.	Area Board – recommendation to close this issue.	CC
d)	Issue 4404 Calne The Pippin. Contravention of Bus Lane (Gate)	JV had been in contact with the NPT and was advised of reluctance at present to put the CCTV van in Grierson Close as it's a very tight area for parking and it was felt the van could cause annoyance to residents – if it is utilised it was suggested it be best placed in the CO-OP car park. JV was asked to go back to the NPT to ask for the van to be deployed if this showed no evidence of a contravention then the issue would be closed.	JV/MC to liaise with NPT Area Board to note.	JV/MC CC
e)	Issue 4441 Mile Elm and Sandy Lane – request for Vehicle Activated Warning Signs	It was noted that officers were still waiting for a full proposal relating to Mile Elm (including details of recent incidents) from Calne Without Parish Council, upon receipt, officers would investigate further. Highways were already implementing a revised signage scheme at Sandy Lane and a significant resurfacing scheme is planned.	Calne Without Parish Council to report back at a future meeting Area Board to note.	EJ CC
f)	Issue 4456 – A4 Quemerford near Stockley Lane – speeding concerns / HGVs speeding	Town Council supportive of further investigation. It was decided that a metro count should be ordered.	BSO order metrocount. Area Board to note.	CC
g)	Issue 4529 Calne Station Road – Request for parking controls	Town Council supportive of advisory access protection markings. Officers will investigate and report back to next meeting.	Area Board to note. MS investigate and report back	CC MS
h)	Issue 4640 A4 Junction to Calstone – direction signs damaged in RTC. Request for replacement signs.	This is a maintenance issue.	Area Board – recommendation to close this issue.	CC

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

7.	Other items			
a)	Issues awaiting a response from Town & Parish Councils	<p>Issue 4256 – Goatacre Combe Lane. HGV issues. JV would resend request to Parish Clerk</p> <p>Issue 4455 - Request for Street Lighting, Azalea Close, Calne JV would resend request to Parish Clerk</p>	<p>Awaiting comments from Parish Council.</p> <p>JV resend requests to Parish Councils</p>	JV
b)	<p>20 mph Zones and Limits</p> <ul style="list-style-type: none"> Yatesbury: 	The group was awaiting a representative from Cherhill Council to provide feedback. No representative was at the meeting	Awaiting feedback from Parish Council	
c)	Calne Community Transport Strategy.	Anne Henshaw, representative from Calne Area Transport informed the group that progress on this matter was delayed as anticipated funding had not been forthcoming.	Area Board to note	CC
8.	Date of Next Meeting: Wednesday 9th November 2016, Calne Community Hub and Library, 4pm			

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

Calne Community Area Transport Group Highways Officer

– Mark Stansby

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Calne Area Board.
2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Calne Area Board will have a remaining Highways funding balance of (see page below).

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1. There are no specific safeguarding implications related to this report.

7. Recommendations

For the Area Board to consider the CATG's recommendations to:

- **approve additional funding of £4,697.57 from the CATG budget for Cherhill Village – 20mph Speed Limit**
- close the item: 'Issue 4026 Parking Controls at Dakota Drive'
- close the item: 'Issue 4106 (4107 duplicate of 4106) Request for Parking Controls at Shelburne Road'
- close the item: 'Issue 4389 Parking arrangements, The Green, Calne'
- close the item: 'Issue 4640 A4 Junction to Calstone – direction signs damaged in RTC. Request for replacement signs'

